

Need help with getting online?

At present we are unable to support face to face digital learning within venues, however we can assist remotely or by telephone. If you have a Computer / Tablet / iPad and Internet connection, give us a call. We can provide learning, support and guidance on a wide range of topics.

DIGITAL SUPPORT HELPLINE
CALL FREE ON
0800 158 3974

Mon - Thur: 9.30am - 4.30pm & Fri: 9.30am - 1.00pm

Stay Safe
Glasgowlife™



Please note that this service strictly offers digital support and guidance for learners and we will not be able to help with other types of enquires.

Learn My Way

Learn My Way is a website of FREE online courses



**Learn
My Way**

Learn My Way is a platform that will help to develop your computer skills, whether you are an absolute beginner, wanting to refresh your skills or a more advanced user. There are many modules to choose from which can be accessed from anywhere with internet access, at any time and pace to suit you.

Registration and ongoing remote support available

iDEA

Learn vital skills for work and life, for FREE



Develop your talents and gain all-important knowledge and information about the digital world with iDEA. You can earn career-enhancing badges, unlock new opportunities and, ultimately, gain industry-recognised Awards that help you stand out from the crowd.

Registration and ongoing remote support available

Learning Bytes – Short Courses*



Learning Bytes are free informal short individual lessons delivered remotely on Microsoft Teams.

Approx. 45 min each per session.

These include:

- Creating A Document in Word Online
- Creating An Outlook Account
- Introduction To Tablets
- Using an iPad Camera
- “Freegal” – A Free Music Service for Tablet or iPad
- Introduction To The Internet
- Using Internet Search Engines
- “Zoom” Video Calling for beginners
- Using Comparison Websites
- Online Safety – How to spot a fake website
- Setting up a Facebook Account

Digital Learning Sessions*



A series of individual learning sessions delivered remotely on Microsoft Teams.

Approx. 2 hours per session

Sessions include:

- Internet
- E Mail
- Find a Job Online
- Social Media
- Zoom & What’s App Video Calling
- Keeping Safe Online

ECDL – European Computer Driving Licence



Certificated by the BCS - The Chartered Institute for IT, the European Computer Driving Licence (ECDL) is an internationally recognised qualification and perfect for learners who want key computer skills and proficiency in the use of the most common applications.



ECDL has 7 units and covers the following topics:

- Security for IT Users
- IT User Fundamentals
- Email and the Internet
- Spreadsheet Software
- Presentation Software
- Word Processing Software
- Database Software

The cost of this course is £200 which includes access to all online learning materials, an assessment and exam per unit and access to remote support sessions.**

*Sign up for one or as many as you like. Participant numbers may be restricted. Book as soon as possible to avoid disappointment. Mouse and keyboard skills required.

**ITA funding may be available for this course – eligibility criteria applies