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Joyce Orr  
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Our Reference: 202400444735  
Your Reference: Pineview HA Rent Increase Notification

20 January 2025

Dear Joyce Orr,

I refer to your letter of 10 December 2024 in relation to the serving of rent increase notifications. This follows from a series of correspondence with officials and with myself, dating from August 2023.

Section 26 of the Interpretation and Legislative Reform (Scotland) Act 2010 ('ILRA') remains the default position in relation to the service of documents- including rent increase notifications- in Scotland, and sets out three options for service; by:

- Personal delivery to the person;
- A method of post that can be recorded; or
- Electronic transmission that has been agreed in advance.

Each of these options provides certainty that rent increase notifications have been delivered to the tenant, and certainty of the date of delivery- which sets in motion the countdown of the 28 notice period- and thus ensures that notifications are served correctly in each case.

As I have noted in previous correspondence, Ministers and officials have given careful consideration to the question of whether any amendment to the existing Bill provisions is required in order to allow for delivery by standard post. The proposed amendments are considered to adequately expand the range of methods of delivery which are available, offering increased choice for landlords and indeed for tenants, many of whom will prefer the option of electronic transmission, whilst ensuring notices are served appropriately and the notice period is preserved.

Scottish Ministers, special advisers and the Permanent Secretary are covered by the terms of the Lobbying (Scotland) Act 2016. See [www.lobbying.scot](http://www.lobbying.scot)

Tha Ministearanna h-Alba, an luchd-comhairleachaidh sònraichte agus Rùnaire Maireannach fo chumhachan Achd Coiteachaidh (Alba) 2016. Faicibh [www.lobbying.scot](http://www.lobbying.scot)



Ultimately it is for Pineview to determine its approach to the service of rent increase notifications based on the information set out above.

I hope this information is of use to you, and to Pineview's Management Committee.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul McLennan', with a long horizontal flourish underneath.

**PAUL McLENNAN**

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