

**Notice of Management Committee Meeting to be held by
Remote Access Meeting Using MS Teams on 30 June 2020 at 6:00pm**

Item	Subject (Initials = lead author of report, others involved)	Time
1.	Sederunt	6.00
2.	Declaration of Interest, Eligibility, and Register of Interest update	
3.	Decisions/Approvals Summary Report (JO) – focus of meeting – to follow	
4.	Minutes of Previous Meetings For Approval/Matters Arising: 4.1 Minutes of Management Committee Meeting of 02/06/2020 (JO) 4.2 Previous Minutes Decisions Action Implementation Report (JO)	
5.	Items Requiring Decision/Approval: 5.1 Annual Financial Statements (AFS) to 31/03/2020 (LN) Letter of Representation; Audited Financial Statements; Auditor's Management Letter and Association draft response. Auditor in attendance. Reconciliation from Qtr 4 Management Accounts. 5.2 Five Year Financial Projections for SHR (LN) 5.3 Business Plan Genral Report (JO) Returns Update (JO) AGM and Rule Change (JO) SWOT Analysis (JO) Priorities Outcomes to 31/05/2020 (JO) Finance Update - KPIs from AFS and revised buget & Five Year Projections from FYFPs (LN) Kendoon Housing Association Update (JO/LN) 5.4 Regulatory Compliance Self Assessment Action Plan Update Report and 2020 Review of Standards Compliance Statement (JO) 5.5 Covid19 Summary Impact Report (JO) 5.6 Membership and Committee Report (IF) 5.7 Tenant Satisfaction Survey Report and Action Plan (KB)	
6.	Items for Update: 6.1 Directors Report (JO) 6.2 Staffing and Health & Safety Report (IF) 6.3 Gifts, Hospitality and Donations Report (IF) 6.4 Equal Opportunities Report (IF) 6.5 Housing Services Report (KB)	
7.	Policy Reviews: None	
8.	Correspondence – additional to that already issued	
9.	A.O.C.B	
<p>Date of Next Meeting: 21 July 2020 – Management Committee Meeting – re Kendoon 25 August 2020 – Management Committee Meeting 1 September 2020 - AGM</p>		