

Notice of Management Committee Meeting to be held by  
**Remote Access Meeting Using MS Teams on 02 June 2020 at 6:00pm**

Item	Subject (Initials = lead author of report, others involved)	Time
1.	Sederunt	6.00
2.	Declaration of Interest, Eligibility, and Register of Interest update	
3.	Decisions/Approvals Summary Report (JO) – focus of meeting – to follow	
4.	Minutes of Previous Meetings For Approval/Matters Arising: 4.1 Minutes of Management Committee Meeting of 28/04/2020 (JO) 4.2 Minute of HSSSC Meeting and Directors Appraisal of 12 May 2020 (IF/JO) 4.3 Previous Minutes Decisions Action Implementation Report (JO)	
5.	Items Requiring Decision/Approval: 5.1 Internal Audit – Audit Needs Assessment and ARC Audit Outcome Report – Internal Auditor in attendance 5.2 Treasury Management – Annual Report and Policy Review (JO) 5.3 Management Accounts to 31/03/2020 (LN) 5.4 Annual Financial Statements – Statement of Internal Financial Controls and Report of The Management Committee (LN/JO) 5.5 Business Plan General Report - including ARC Return for approval (JO/KB) - Returns Update (JO) - ARC Return (JO/KB) - Finance KPIs to 31/03/2020 (within management accounts) - Housing Services KPIs to 31/03/2020 and proposals for 2020/21 (KB) - Stock Condition Survey – HUB/SDM Reconciliation Update (KB) 5.6 Covid19 Summary Impact Report (JO) 5.7 Regulatory Compliance Self Assessment Action Plan Update report (JO) 5.8 Membership & Committee Report (IF) 5.9 Gifts, Hospitality and Donations Report (IF)	
6.	Items for Update: 6.1 Directors Report (JO) 6.2 Staffing and Health & Safety Report (IF) 6.3 Housing Services Report (KB)	
7.	Correspondence – additional to that already issued	
8.	A.O.C.B	
Date of Next Meeting: 30 June 2020 – Management Committee Meeting		