



Putting People 1st

Stock Condition Survey Policy

M.04

Reviewed: 29 June 2023

Date next due for review: June 2026

This policy document can be produced in various formats, for instance, in larger print or audio-format; and it can also be translated into other languages, as appropriate.

Our equality and diversity policy statement describes our key equality commitments that we use to develop all organisational services; this includes employment services and services to tenants and other customers.

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The Scottish Housing Regulator Reg. No: HAC231; Registered Scottish Charity No: SC038237; FCA Reg. No: 2375R(S); Property Factor Reg. No: PF000151

1. INTRODUCTION

1.1 The Association wishes to maintain the future life and viability of the Association's housing stock and to this end we will carry out regular stock conditions surveys and life cycle costing exercises.

1.2 The Association has carried out a number of surveys and costing exercises over the years to ensure that we hold robust data on our housing stock.

1.3 During 2012 and 2015 the Association employed the independent services of David Adamson Group, an international property and cost consultancy company to review previous survey data and to conduct surveys to establish a near 100% survey base to build forward from.

1.4 During 2019 the Association employed the independent services of JMP Construction & Property Consultants again to review previous survey data and conduct surveys.

1.5 Planned surveys for 2020 and 2021 were unable to take place due to Covid 19 restrictions / guidance, however the surveys have been recommenced from 2022.

1.6 The information from these surveys is used to review the life cycle costing and planned maintenance programmes, to allow effective budget management.

1.7 The –past and ongoing survey and costing work should provide reliable baseline information on the condition of the stock and form a database of stock condition and life cycle costings which will be updated on a regular rolling basis.

2. AIMS OF THE POLICY

2.1 To ensure that the Association demonstrates effective governance and sound financial management and has a robust policy framework that complies with legislation, guidance and good practice.

2.2 To ensure that the Association's housing stock is surveyed on a regular basis, (rolling % sample basis each year) by a qualified specialist company who will provide accurate information on the current condition of its stock and the associated life cycle costings to maintain the stock over 30 years.

2.3 To enable the Association to use these surveys to assess both the current condition and the future life span of all the building elements in the properties.

2.4 To provide the information needed to allow the effective programming of future cyclical maintenance and planned renewals, and the associated funding, to allow the Association to meet, as a minimum, the Scottish Housing Quality Standard (SHQS), Energy Efficiency Standard for Social Housing (EESH / EESH2) and any other standard that may be introduced in future.

2.5 To provide accurate stock condition and costing information for the Association's business planning.

3. SURVEY FORMAT

3.1 Every year the Association shall employ the services of an independent property and cost consultancy company.

3.2 The purpose of this will be to review previous survey data and to conduct a sample survey to check for any changes required to the stock condition and estimated life cycle costing database.

3.3 Changes may be required as a result of work undertaken by the Association in the intervening years or due to changes in the life span of components from the previous survey.

3.4 This independent survey work will be supported by ongoing checks carried out by Association staff in the course of doing other work, including reactive maintenance, cyclical maintenance, planned renewals, void inspections, property inspections etc.

4. EQUALITY AND DIVERSITY STATEMENT

4.1 The Association will seek to promote and to achieve equality of treatment and opportunity for all groups in society without discrimination or prejudice on any grounds in line with our Equality and Diversity Policy.

5. COMPLAINTS

5.1 Anyone who is not happy / satisfied with the service they have received from Pineview Housing Association has a right to complain. Please see the Association's Complaints Policy on how to do this.

6. REVIEW

6.1 This Policy will be reviewed at least every three years unless amendment is prompted by a change in legislation or monitoring / reporting reveals that a change in policy is required sooner.